

## Withdrawal Policy

- WRITTEN 'WITHDRAWAL NOTICE' must be submitted by letter or email to [learningexperience@shaw.ca](mailto:learningexperience@shaw.ca) as follows:
- During the current school year:  
A minimum of 45 days prior to the child's last day. The June 2021 tuition deposit is non-refundable if 45 days notice is not given. Registration fees are NON-REFUNDABLE.
- During the summer:  
Notice of Withdrawal from the September 2020-2021 school year MUST be received by JULY 20, 2020, otherwise the June 2021 tuition deposit is non-refundable. Registration fees are NON-REFUNDABLE.
- Withdrawal notice left as a phone message or given verbally to the teacher will NOT BE accepted as official withdrawal notice (written notice only).

### SCHOOL START DATES AND INFORMATION:

- You will receive an email regarding September 2020 program start dates along with the Parent Handbook by June 30, 2020.  
  
\*Prior to your child's first day, please ensure you have read and reviewed the Parent Handbook which outlines our policies and procedures (ie.snacks, holidays, illness, discipline, arrival/pickup etc).  
  
\*\*Note: First week of school begins after the Labor Day weekend.
- You will receive an email with your child's teacher's name and class room color by August 15, 2020.