

# 4 yr old Preschool LEARNING EXPERIENCE 2022-2023

\*\*CHILDREN MUST BE 4 YEARS OLD BY DECEMBER 31, 2022 AND TOILET TRAINED\*\*

	<b>MONDAY, WEDNESDAY &amp; FRIDAY</b> 9:00 - 12:00 pm (3 hr)	<b>\$322/month*</b>
	<b>TUESDAY, WEDNESDAY &amp; THURSDAY</b> 12:30-3:30 (3 hr)	<b>\$322/month*</b>
	<b>MONDAY &amp; WEDNESDAY</b> 12:30-3:30 pm (3 hr) **3 & 4 yr olds	<b>\$193/month*</b>
	<b>TUESDAY &amp; THURSDAY</b> 8:45 - 11:45 am (3 hr)	<b>\$193/month*</b>

\*Tuition has been reduced by the Government of Alberta's \$75 Affordability Grant. If this Grant is withdrawn by the government at any time during the school year, the monthly tuition will increase by \$75.

SCHOOL STARTS AFTER LABOR DAY WEEKEND. You will be contacted mid-August by email with school, teacher/class details.

### Due at time of registration:

- Registration Form
- \$100 non-refundable Registration Fee
- Tuition Deposit: One month tuition applied to last month of preschool (June 2023)

### Monthly Tuition due by the 1<sup>st</sup> of every month:

- DEBIT OR EMAIL TRANSFER to [learningexperience@shaw.ca](mailto:learningexperience@shaw.ca)
- Alternatively, 9 postdated cheques (date the 1<sup>st</sup> of every month) from Sept 1 to May 1 payable to Learning Experience
- **Late Payment Policy:** You will be required to add a \$15 late charge to the tuition if not received by the 1<sup>st</sup> of the month.
- **Withdrawal Policy:** One (1) month email notice required by the 1<sup>st</sup> of the month prior to withdrawal date, or Tuition Deposit is forfeited. If cancelling registration before September 1, email notice must be received by August 1, 2022. We do not pro-rate tuition for mid-month withdrawals. **NO EXCEPTIONS** to this policy.
- If Learning Experience modifies or cancels the program, parents will be refunded.

# IMPORTANT INFORMATION

**\*PRESCHOOL AND CHILDCARE OPENS TUESDAY, SEPTEMBER 6\***

## FIRST DAY OF SCHOOL:

- ✚ Labelled water bottle and small Peanut Free Snack
- ✚ Non marking runners/closed shoes (no flip flops)

## PRESCHOOL AND CHILDCARE CLOSURE DATES:

- ✚ No Professional Development (PD) Days
- ✚ Closed all statutory holidays (including new 'Truth and Reconciliation Day' Sept 30)
- ✚ Christmas Holiday: closed from December 22 – January 6
- ✚ Teacher's Convention and Family Day: closed February 16 – February 20
- ✚ Last Day of Preschool: 3<sup>rd</sup> week of June (dates to be finalized)
- ✚ Last Day of Childcare: June 30

## ALBERTA EDUCATION SCREENINGS FOR PRESCHOOL CHILDREN:

- ✚ If you have concerns about your child's speech, language or behaviour, they may qualify for a screening in June 2022 or September 2022. Please speak to school Director/office.



**OTHER INFORMATION:**

Names and Ages of brothers or sisters:

---

Please provide any information that you may be concerned with ie. speech, development, shyness, behavioural:

---

LANGUAGE SPOKEN AT HOME: \_\_\_\_\_

IF NOT ENGLISH, DOES YOUR CHILD SPEAK/UNDERSTAND ENGLISH:

YES  (Understands and speaks well)      VERY LITTLE  (Has very basic/limited English skills)      NO  (Not at all)

**Is child toilet trained and able to communicate their need to go to the washroom/manage their hygiene needs?**

Yes       In Progress  \* Children are expected be toilet trained by the beginning of September.

**\*\*AIDED/SUPPORTED CHILDREN INFORMATION (IF APPLICABLE)**

If your child will be attending with an Aide, please list the Agency and contact person you are working with:

If your child is currently being assessed or will be, please provide details:

**CUSTODIAL INFORMATION (IF APPLICABLE):**

**IF PARENT'S LIVE APART: PLEASE PROVIDE NON-RESIDENT PARENTS' NAME AND ADDRESS:**

---

IS THERE A COURT/PARENTAL RESTRICTION ORDER IN PLACE?    YES     NO     IF YES - PLEASE PROVIDE A COPY OF THE CUSTODY/PARENTAL RESTRICTION DOCUMENT AT TIME OF REGISTRATION.

IF THE CHILD DOES NOT LIVE WITH EITHER PARENT ie; foster care/agency/relative. Please inform school office at time of registration and complete the following information:

GUARDIAN/AGENCY NAME \_\_\_\_\_ WORK #: \_\_\_\_\_ CELL #: \_\_\_\_\_

How did you learn about our school?    Personal Referral - Family Name: \_\_\_\_\_  
Community Newsletter                       Online                                       Street Sign

**\*\*I have read and understand the Withdrawal Policy and Late Payment Policy outlined in this document.**

PARENT SIGNATURE: \_\_\_\_\_                      DATE: \_\_\_\_\_

**NOTES:**



## PRESCHOOL/CHILDCARE MEMORANDUM OF AGREEMENT BETWEEN THE PARENT AND THE SCHOOL

**CHILD'S Name:** \_\_\_\_\_

**PARENT'S Name:** \_\_\_\_\_

1. THE PARENT recognizes that their child's behavior must be appropriate in a classroom where each student respects the rights and privacy of others. The staff of THE SCHOOL will administer no punishment of any kind; redirection is the method used for child guidance. If a problem persists, THE SCHOOL reserves the right to cancel the child's enrollment.
2. THE PARENT understands and agrees that THE SCHOOL will not tolerate any type of verbal abuse or harassment of staff members. If a problem persists, THE SCHOOL reserves the right to revoke the child's enrollment at any time.
3. THE PARENT understands that if their child is ill and unable to participate in all school activities, he/she should not be sent to school. In the event the child is away due to illness/quarantine, there will be no tuition adjustment issued to the PARENT for the duration of the absence.
4. THE PARENT gives permission for THE SCHOOL staff to seek medical attention without restriction as to scope or source for their child in the event of an accident or illness while in the care of THE SCHOOL. Any resulting costs shall be assumed by the parent. THE SCHOOL is permitted to administer prescription medication **only under specified conditions**.
5. THE PARENT gives permission for photographs or video recordings of their child to be taken while in the care of THE SCHOOL and used by THE SCHOOL (**internal use only**) for various purposes with or without prior knowledge.
6. THE PARENT recognizes that the monthly tuition must be received by the 1<sup>st</sup> of every month debit, cheque or email transfer. The parent agrees to add a **\$15 late penalty fee** to any tuition payments made after the 1<sup>st</sup> of the month.
7. THE PARENT agrees to pay a service charge of **\$20 for FIRST NSF (bank returned cheque)** and **\$40 for all subsequent bank returned cheques**.
8. THE PARENT understands tuition fees will **not be waived** for families taking extended vacations/time away.
9. **Withdrawal Policy: One (1) month email notice required by the 1<sup>st</sup> of the month prior to withdrawal date, or Tuition Deposit is forfeited.** If cancelling registration before September 1, email notice must be received by August 1, 2022. We do not pro-rate tuition for mid-month withdrawals. **NO EXCEPTIONS** to this policy.
10. THE PARENT agrees to read and understand the Learning Experience Parent Handbook outlining our policies and procedures.
11. THE PARENT understands that THE SCHOOL reserves the right to cancel or modify programs based on enrollment. If a program is cancelled all fees will be fully refunded.

**I, THE PARENT, acknowledge that I have read and understand all policies and procedures of Learning Experience as set out in this Memorandum of Agreement.**

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE